

**PAROWAN CITY COUNCIL MEETING
JULY 28, 2016
COUNCIL CHAMBERS, 35 E. 100 N., 6:00 P.M.**

MEMBERS PRESENT: Mayor Donald G. Landes, Councilmembers Alan Adams, Vickie Hicks, Jay Orton, Steve Thayer, City Attorney Justin Wayment, New City Manager Josh Jones, City Recorder Callie Bassett

MEMBERS ABSENT: Councilmember Ben Johnson

PUBLIC PRESENT: Chuck and Dottie Stade, Jim Shurtleff, Mary Hanley, Pat Kehrer, Jet Smith, Carol Cable, Bob Whitelaw, Don Munn, Paul K. Smith (Parowan PD), Judy Schiers (Parowan City Treasurer)

CALL MEETING TO ORDER: Mayor Landes called the meeting to order at 6:00 p.m.

OPENING CEREMONIES/THOUGHT/PRAYER/PLEDGE OF ALLEGIANCE – STEVE THAYER: Councilmember Thayer offered the invocation. He then led the Council and the public in the pledge of allegiance.

DOES ANYBODY HAVE ANY CONFLICTS OR PERSONAL INTEREST IN ANY MATTER ON THE AGENDA WHICH NEEDS TO BE DECLARED? No conflicts were declared.

CONSENT MEETING

**APPROVAL OF MINUTES (JULY 14, 2016 CITY COUNCIL MEETING)
PURCHASE ORDERS/ WARRANT REGISTER**

Councilmember Hicks moved to approve the consent agenda as presented. Councilmember Thayer seconded the motion. Several Council members had questions regarding items on the warrant register, which were answered to their satisfaction.

All Council members voted in favor of the motion. The motion was carried.

ACTION MEETING

APPROVAL OF NEW CITY MANAGER: Mayor Landes introduced Mr. Josh Jones, Parowan City's new city manager. The Council welcomed him.

WORK MEETING

HORSE STALL FEE INCREASE, HARDSHIP PLEA – GIANNA MARIA LOGAN: Mrs. Bassett read a letter from Mrs. Logan expressing to the Council her dismay with the increase in stall rental fees. She is hoping to be grandfathered in, or to be granted a smaller increase. The Council stood firm in their decision to increase fees to \$60/month to cover the expense of maintenance. The Council suggested perhaps trading work out at the stalls for the use of the stalls.

VISITOR CENTER 2ND FLOOR – JET SMITH: Mrs. Smith said since they have moved into the Visitor Center on Main Street and Center, a lot of people have wanted donate items such as pottery, old merchandise, furniture, and old guns. They have cleaned out the upstairs and would like to make it a museum. One major concern is ADA compliance, which they are looking into. She said it will take a large number of volunteers to get this done. She said her budget will first go to the downstairs, but eventually she will be able to put money towards the upstairs.

Mayor Landes said he is concerned about the ADA compliance and asked if Mrs. Smith has talked with the Attorney Wayment about this. She said she has not. Councilmember Orton expressed concern that whether or not we are grandfathered in with ADA compliance because of the age of the building, he wants to make sure we are meeting the needs of those who would like to see the museum. Mrs. Smith said they will provide a “virtual tour” of the museum on their big screen TV downstairs.

Councilmember Hicks asked Mr. Jim Shurtleff if there is anything the Historical Preservation Committee needs to approve on something like this. Mr. Shurtleff said they are only concerned with the façade of the building. As long as there aren’t any changes to the façade, they don’t care what goes on inside the building.

Mrs. Schiers pointed out that this is not in the budget, and asked where the money will come from. Mrs. Smith said this will come from her visitor center budget. She again said that she will use volunteers who have community service hours to work off as well as boys with Eagle Scout projects.

Mrs. Smith said she will make sure it is all legal before she gets started. Mayor Landes stated again that she needs to get with Attorney Wayment.

CREATION OF TOURISM COMMITTEE: Mrs. Smith is going to use some of the money she gets from the tourism bureau towards branding for the City. Brian Head, Cedar City and Parowan will all meet together with a branding development agent to find out how to brand our cities so we can bring tourism in. Mrs. Smith said they are required to have 6 volunteers from Parowan on this team. She has already spoken with Diane Bixman, Vickie Hicks, and Diane Vesely. She currently has four members for the Tourism Branding Committee, and has been given a few more names from the Mayor. Mrs. Smith said she feels like Parowan’s big thing is history. She feels this might be the direction to go in, but is open to whatever the branding development agent suggests.

MEMBER REPORTS:

Councilmember Thayer didn't have anything to report.

Councilmember Orton said it has been a couple of quiet weeks and didn't have anything to report.

Councilmember Hicks reported that the Historical Preservation Committee had a great meeting. The Mineer dance studio was approved. They also discussed Connex boxes, and the perimeter of the historic district. She said that all of the Main Street signage is up to date and approved. They are going to have a discussion about signs that are attached to vehicles. Mr. Jim Shurtleff added that the Committee is willing to look at the historic district boundaries and come to the Council with suggestions that make this district more user friendly.

Councilmember Adams asked about the Veteran's memorial. It isn't looking very good – the flowers are dead and there are weeds everywhere. He asked if the legion still takes care of this or what is going on there. Mr. Shurtleff said the legion auxiliary has put money towards the monument, but he said the Shade Tree Committee's plan for the monument didn't translate well from paper to what is up there now. The City is in the process of getting that cleaned up. There was some miscommunication – the mulch was there before the holes for the trees were dug, etc. Mrs. Chamberlain is the American Legion Auxiliary president. The legion has provided flowers in the past. They have not been consulted since the big trees came down. He said the drip system is not working the way it is supposed to.

Councilmember Adams also reported that the bypass valve came apart at the hydro plant on Sunday morning. It hit one home on 200 South, the owners called a clean-up crew from Cedar City to take care of their flooded basement. A claim has been opened. This part was not supposed to come apart, but it did. It is unknown if there was a malfunction with the part, or if it was installed incorrectly or what. This is being hashed out between the engineer, the manufacturer and the contractor. Councilmember Adams said our crew did a great job and got the water shut off quickly.

Councilmember Hicks said she is very concerned about the dry brush all over town and the fire danger it presents.

Councilmember Thayer said that the fire hydrants all over town are covered with weeds. Mr. Kelly Stones is buying weed eaters. Mrs. Schiers said they got a GIS map of the City and they are working on getting these cleared now. Councilmember Adams suggested that the boy scouts in town help out with this as a service project.

Mayor Landes reported that he received a certified letter from Upper Limit Aviation stating that they will no longer be using the City's fuel tanks. The airport board needs to address the issue of the automated card readers for those pumps. They are \$13,000 each, and are not in the budget. The money we would have had from the use of these tanks is going away.

PUBLIC COMMENT & DISCUSSION – TWO MINUTE LIMIT EACH:

Jet Smith reported that there are 390 runners registered for the half marathon.

Carol Cable said there needs to be better enforcement of fireworks being shot off during the time they aren't allowed.

Pat Kehrer said she worries about the property behind her house because there are high grasses and kids ride up and down on dirt bikes. She is worried about the fire danger. She also said there are a lot of Tamaris trees and debris that could cause flooding over on 3rd West.

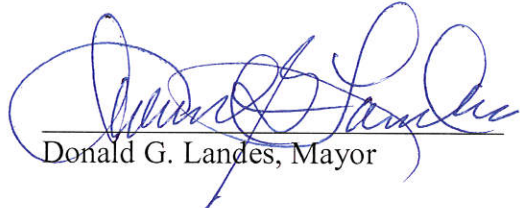
Councilmember Orton moved to go into closed session. Councilmember Adams seconded the motion. All Council members voted in favor of the motion. The Council went into closed session at 7:01 p.m.

CLOSED SESSION TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL:

MEMBERS PRESENT: Mayor Donald G. Landes, Councilmembers Alan Adams, Vickie Hicks, Jay Orton, and Steve Thayer, City Attorney Justin Wayment, City Manager Josh Jones, City Recorder Callie Bassett

Councilmember Orton moved to come out of closed session. Councilmember Thayer seconded the motion. All Council members voted in favor of the motion. The motion was carried.

Councilmember Orton moved to adjourn the City Council meeting. Councilmember Thayer seconded this motion. All Council members voted in favor of the motion. The meeting was adjourned at 7:13 p.m.



Donald G. Landes, Mayor



Callie Bassett, City Recorder